Oops Late Fee Forgiveness

Date

I/We, , reside at

Lessee Name(s)

Address

understand that my rental payment for , was due by the first day of the month. I/We have come upon a situation that has prevented a timely rental payment to      . I/We elect to use our “OOPS” pass, waiving up to **$**of my late fees. I agree to pay my rental balance of $ no later than .

X­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lessee Signature / Date

X\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lessee Signature / Date

X\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Management/ Date

The “OOPS” pass is valid only two (2) time per 12-month period.

The “OOPS” pass is good only if rental charges are paid in full on or before the 15th day of the month.